

MASTIC ASPHALT COUNCIL LTD

CONDITIONS OF MEMBERSHIP (CONTRACTING)

The following conditions form the basis of the requirements for contractor membership of the Mastic Asphalt Council Ltd.

These conditions may be amended at the discretion of the governing Board of Directors.

1. The member has been contracting in mastic asphalt for a minimum of one year and is able to demonstrate craft and management expertise. The application must be supported by one year's trading accounts for that period.
2. The member has technical/management expertise and is aware of and complies with at least the minimum rates of pay laid down under the Working Rules and Conditions of the National Joint Council for the mastic asphalt industry.
3. The member complies with the Holidays-with-Pay and Death Benefit Scheme of the Building & Civil Engineering Holiday Scheme Management Ltd or similar.
4. The member is conversant with and complies with current Health & Safety Regulations and subsequent amendments.
5. The member is conversant with all Codes of Practice relative to the mastic asphalt industry and keeps copies of relevant British Standard publications, carrying out work in accordance with the relevant Codes of Practice.
6. The member will employ fully qualified Classified mastic asphalt spreaders in possession of a Classification Certificate or NVQ/CSCS equivalent qualification irrespective of employment status.
7. Members are expected to support and attend regional meetings.
8. The member holds insurance cover in respect of Public and Employers' Liability.
9. The member will demonstrate a commitment to training and will pay such financial levies that may be imposed by the Board of directors in support of training.
10. The member will comply with the Memorandum and Articles of the Mastic Asphalt Council that incorporates the Constitution and Rules.
11. The member is to provide quality service and workmanship at all times.
12. Probationary Membership

The member shall accept that there shall first be a period of twelve months probationary membership.

- A. All applicants for probationary membership shall
 - i) complete and submit the Application Form supplied by the Council
 - ii) make arrangements for an inspection by the Council's representative of the office/works of the member and of completed contracts and of works in progress. (This visit may, at the discretion of the Board of Directors, be carried out during the period of Probationary Membership).
 - iii) be accepted as a "Probationary Member" if found acceptable by the Board of Directors
 - iv) provide with their application a deposit of £3000.00 or a sum agreed by the Board of Directors. On acceptance, this sum will provide for the payment of the inspection process, the joining fee (£500.00) and the first period of membership.
 - v) In the event that the application is rejected, the deposit will be refunded less the inspection costs (normally not exceeding £1000.00).
- B. On receipt of an application, the applicant shall
 - i) provide a completed Declaration Form as required by the Council's Director/Secretary.
 - ii) receive copies of all current published literature including a Technical Guide and have use of the Council's services and MAC products. Probationary members may use the Guarantee Scheme but will be unable to use the MAC logo or claim Full Membership.
- C. On completion of the 12 month Probationary Membership period, the Board of Directors shall consider the aforementioned reports (together with any others that may be received) and shall either offer Full Membership or reject the application. The Council shall provide relevant reasons for rejection.
- D. Upon acceptance, the Member shall become entitled to the full benefits of membership and a Certificate of Membership will be completed and forwarded to the member.
- E. If the member should wish to "appeal " against the Board's decision the appeals procedure is as detailed in the Memorandum and Articles of Association.

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